



From: Principal & Secretary

+91 3213 255282

saratcentenary@gmail.com

scollegednk.ac.in

Dhaniakhali, Hooghly, 712302

# Sarat Centenary College

Dhaniakhali, Hooghly

Founded: 1976

Recognised Under UGC 2F&12B

WB Govt. Aided

Affiliated to The University of Burdwan

## 3<sup>RD</sup> CYCLE NAAC ACCREDITATION PROCESS-2024

# CRITERIA – 2: Teaching-learning and Evaluation

## SUB-CRITERIA : 2.5.1

### Evaluation Process and Reforms



*A. L. Banerjee*  
Principal & Secretary,  
Sarat Centenary College  
P.O.- Dhaniakhali, Dist- Hooghly



From: Principal & Secretary

+91 3213 255282

saratcentenary@gmail.com

scollegednk.ac.in

Dhaniakhali, Hooghly, 712302

# Sarat Centenary College

Dhaniakhali, Hooghly

Founded: 1976

Recognised Under UGC 2F&12B

WB Govt. Aided

Affiliated to The University of Burdwan

## 2.5.1: Mechanism of internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient

Metric: 2.5.1 Link for Additional information

The following documents are attached herewith –

Principal's declaration regarding mechanism of internal/external assessment and the grievance redressal system



*A. L. Banerjee*  
Principal & Secretary,  
Sarat Centenary College  
P.O.- Dhaniakhali, Dist- Hooghly



From: Principal & Secretary

+91 3213 255282  
saratcentenary@gmail.com  
sccollegednk.ac.in  
Dhaniakhali, Hooghly, 712302

# Sarat Centenary College

Dhaniakhali, Hooghly

Founded: 1976

Recognised Under UGC 2F&12B

WB Govt. Aided

Affiliated to The University of Burdwan

We have conscientiously upheld our commitment to academic excellence throughout the academic session spanning from 2018-2019 to 2022-2023 by conducting regular internal assessments on the covered topics of each paper of the syllabus. The respective departments use their discretion to conduct Internal Evaluation for their Honours students, whereas, Internal Examinations for General and Generic courses are conducted centrally under the supervision of the Examination Committee. In alignment with our ethos of transparency and fairness, notices regarding these internal assessments are consistently issued and conveyed to our students at least a week prior to the examination dates. As per CBCS guidelines, the secured marks of internal evaluation are added to the final score of the University examinations. Since it is confidential in nature, student specific disclosure is not permissible. To preserve the integrity and authenticity of the evaluation process, copies of these internal assessments are securely maintained in departmental custody.

Apart from the internal assessment, departmental teachers also conduct assessments throughout the year in the form of surprise class tests/additional tests, evaluated by the respective teachers and students are promptly and transparently informed about their scores. Any queries or doubts regarding this form of evaluation are addressed and clarified as quickly as possible.

I am pleased to affirm that no grievances have been raised from the students' side regarding these internal assessment procedures.



*S. G. Basak*  
DR. SANDIP KUMAR BASAK  
Principal & Secretary  
Sarat Centenary College  
Dhaniakhali, Hooghly